

Instructions for Completing Pre-Actuarial Foundations/Actuarial Science Foundations Application

PRE-REQUISITES

Candidates must have Exam P and FM credit to register for the Pre-Actuarial Foundations Module. Candidates must have Exam P, FM, SRM, and FAM (or LTAM and STAM) and Pre-Actuarial Foundations Module credit to register for the Actuarial Science Foundations Module.

PRINT ALL INFORMATION

Please allow **TEN** working days for the application to arrive, if sending via post. Applications will be processed in the order in which they are received. Receipts will be sent to all registered candidates.

CANDIDATE INFORMATION

- ◆ Indicate if you have registered previously with the Society of Actuaries by checking yes or no at the top of the form.
- ◆ Enter your date of birth.
- ◆ Print your full name, including middle name, and mailing address.
- ◆ If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.
- ◆ Enter your daytime telephone number and your current e-mail address.

Important note regarding email addresses: e-Learning communication is sent to the email address indicated on the application form, therefore it is important that the email address entered is accurate and active. Due to spam filters and technical issues beyond control of the SOA, emails may not be received by all candidates.

SCHOOL INFORMATION

- ◆ If currently enrolled in a college or university program, print the school name and code in the spaces provided.
- ◆ Indicate the student status and expected year of graduation.

EMPLOYER INFORMATION

- ◆ If employed full-time in an actuarial position, print the full name and address of the employer.

PRE-ACTUARIAL FOUNDATIONS & ACTUARIAL SCIENCE FOUNDATION MODULE FEES

This Purchase includes the Module and End-of-Module Assessment for the Micro-credential of your choice. Fees for each component are:

Pre-Actuarial Foundations Module	\$210
Actuarial Science Foundations Module	\$210
End-of-Module Assessment Retake	\$100

- ◆ Fees must be in U.S. funds or equivalent.
- ◆ The amount billed to a credit card will be automatically adjusted for persons who miscalculate the amount due.
- ◆ A \$20 fee will be assessed on any checks returned due to insufficient funds.
- ◆ As of January 1, 2015, the SOA is required to collect Canadian Tax where applicable.

CANCELLATION/REFUND POLICY

To cancel a Module registration prior to login, follow the steps below:

- ◆ Go to www.soa.org
- ◆ Select "My SOA" on the upper right side of the screen
- ◆ Scroll down to view order history
- ◆ Select the order you wish to cancel from your order summary
- ◆ Click the cancellation button and complete the form to submit your cancellation request

Direct questions to SOA Customer Service at customerservice@soa.org.